#### Thank you for joining today's webinar – the event will begin shortly; in the meantime, please read through the following reminders:

To view shared content during the webinar, you may need to download an Adobe Connect add-in (Adobe Connect Help Page).

Please follow these steps to ensure your browser can display all content.

- Turn off all pop-up blockers.
- When prompted, download and install the add-in.
- Once the add-in has been installed, close all of your browser windows and restart the browser.
- Use the link provided above to join the webinar.

#### A few additional reminders:

- Audio will be made available through your computer speakers, so please make sure your speakers are unmuted and working properly
- Closed captioning will also be available during today's webinar text will appear in the lower left hand corner of your screen.
- Today's webinar, transcript and PowerPoint presentation will be posted to <u>cbp.gov/aceoutreach</u> after today's event





#### The ACE Business Office Presents:



#### **Advanced ACE Reports**

August 13, 2014

Today's Presenters:
Rob Kossowsky, Reports Team
Carlos Rodriguez, Communications Team





#### **Agenda**

- Introduction
- Navigating ACE Reports Overview
- Advanced Reports Demonstration
  - Running, Saving, Printing and Exporting Standard and Modified Reports
  - Working with Advanced Features
  - Scheduling Reports
  - Running Authorized Data Extracts
- References and Resources
- Question and Answer Session





#### Introduction

#### ACE Reports Vision

To transform ACE Reports into a robust business intelligence tool that provides digestible strategic, operational and tactical information

#### Goals

The following four goals have been established to drive a successful transformation:

- 1. Improve the User Experience
- 2. Enhance User Training
- 3. Promote New Development
- 4. Revamp Legacy Reports





#### Introduction (cont'd)

#### Supported Software

The following software is currently supported by ACE:

Operating System	Browser (Product/Version)	Java Runtime (JRE) Version				
Windows Vista	Internet Explorer 7, 8 or 9	Min: 1.6				
Williams Vista	Internet Explorer 7, 8 or 9	Max: 1.7.0_25				
Windows 7	Internet Explorer 8,9,10, or 11	Min: 1.6				
Williaows /	internet Explorer 6,9,10, or 11	Max: 1.7.0_25				
Windows 8	Internet Explorer 10	Min: 1.6				
Williaows o	Internet Explorer 10	Max: 1.7.0_25				

#### Please note:

- 1. Business Object components are 32-bit and can be used in 64-bit operating systems
- 2. Touchscreen interactions are not supported
- 3. Business Object support for Windows XP ended in April 2014, when Microsoft ended its support for XP





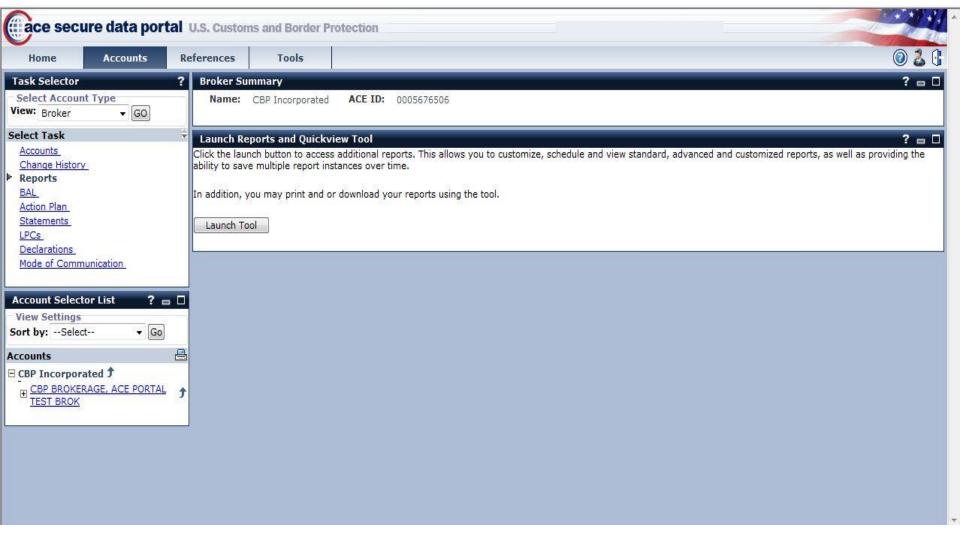
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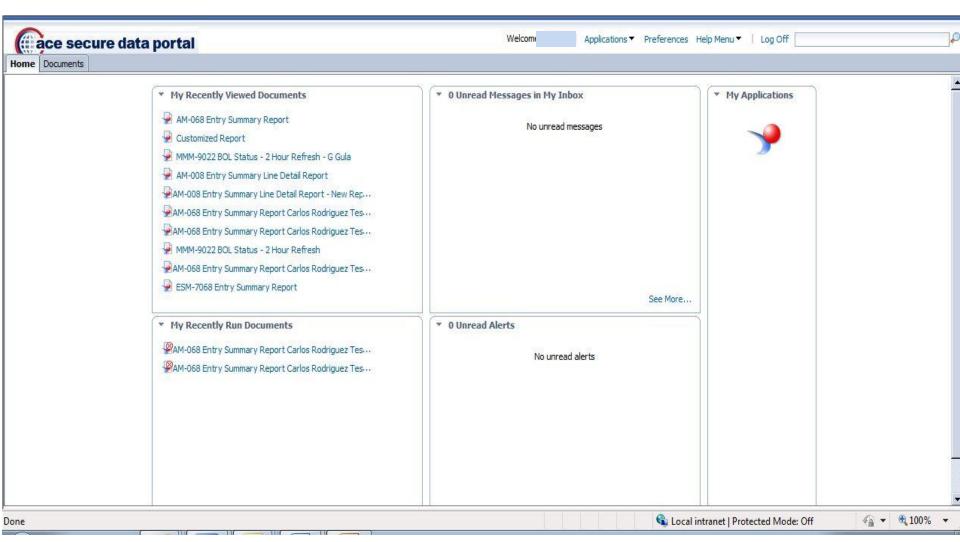
### ACE Secure Data Portal Launching Reports







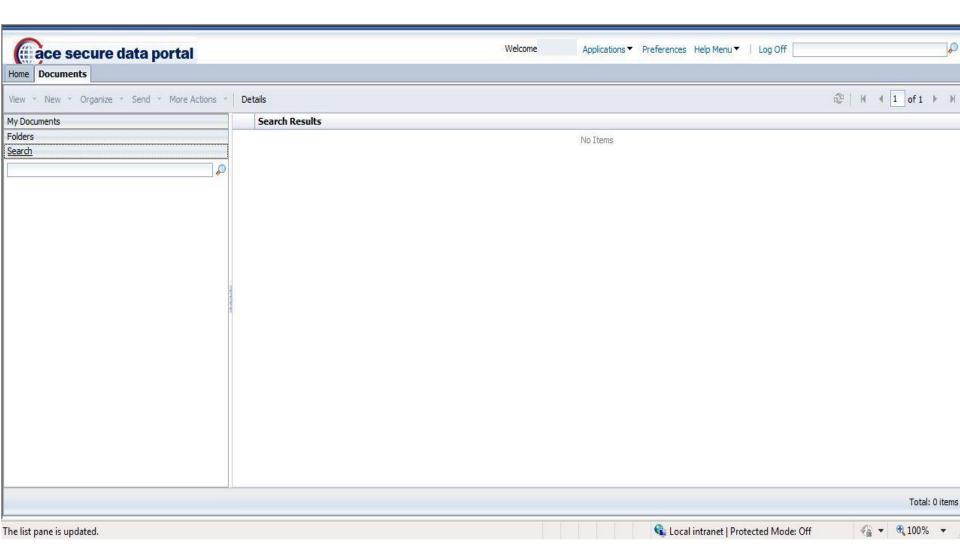
### ACE Reports Home Tab







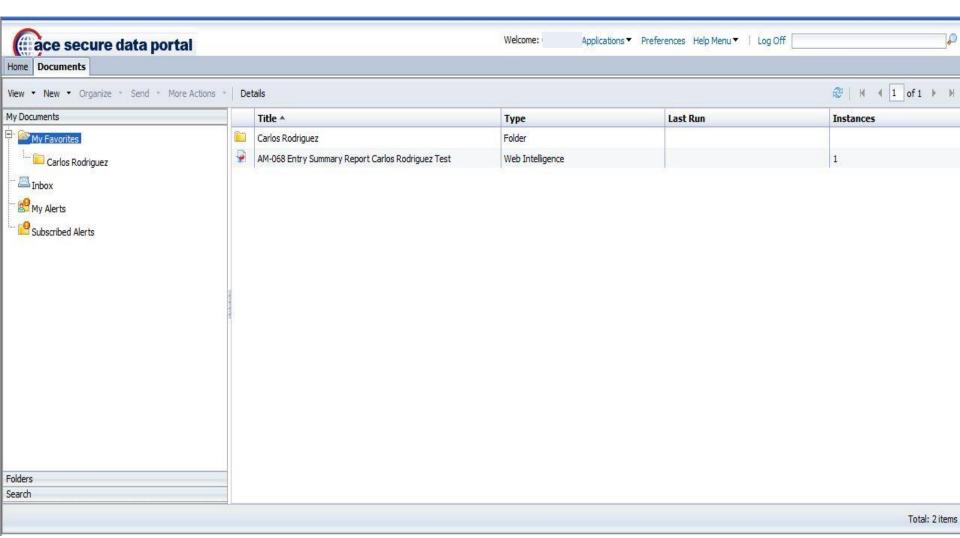
### **ACE Reports Documents Tab**







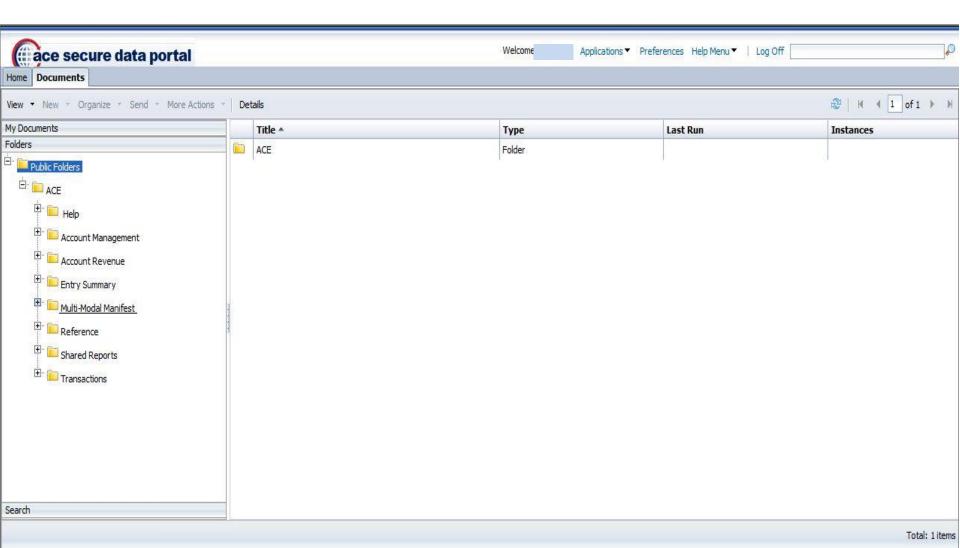
### **ACE Reports My Documents Panel**







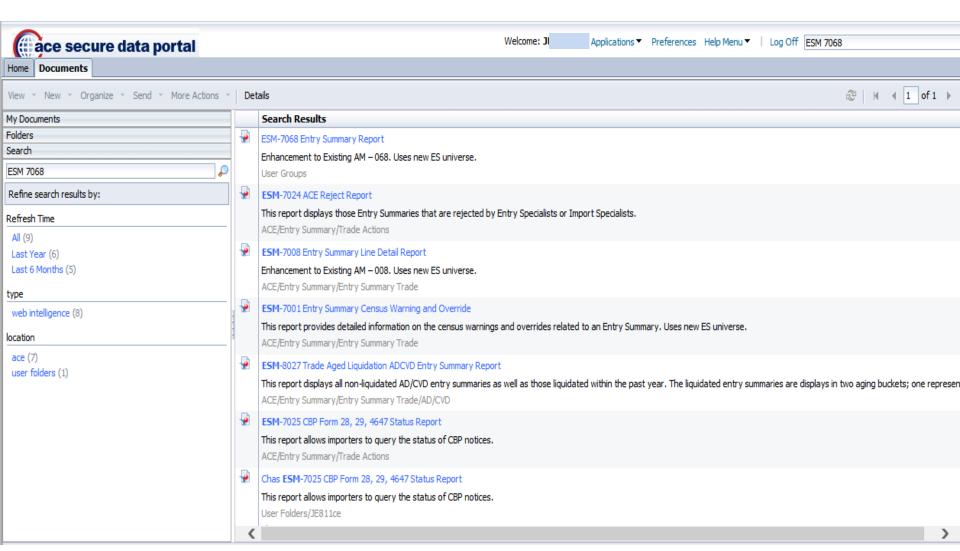
### **ACE Reports Folders Panel**







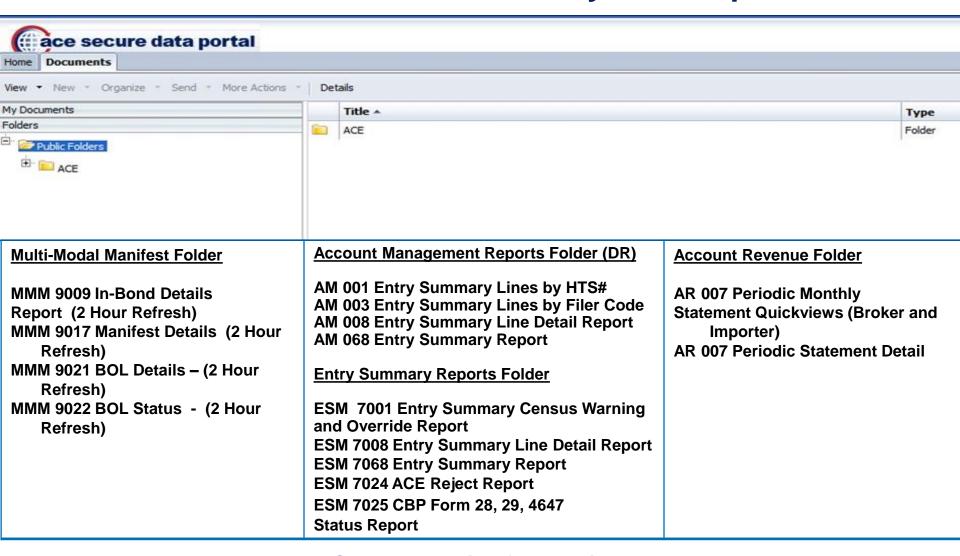
### **ACE Reports Search Panel**







#### **ACE Secure Data Portal – Key ACE Reports**



Entry Summary data is refreshed nightly
Periodic Monthly Statement data is refreshed hourly





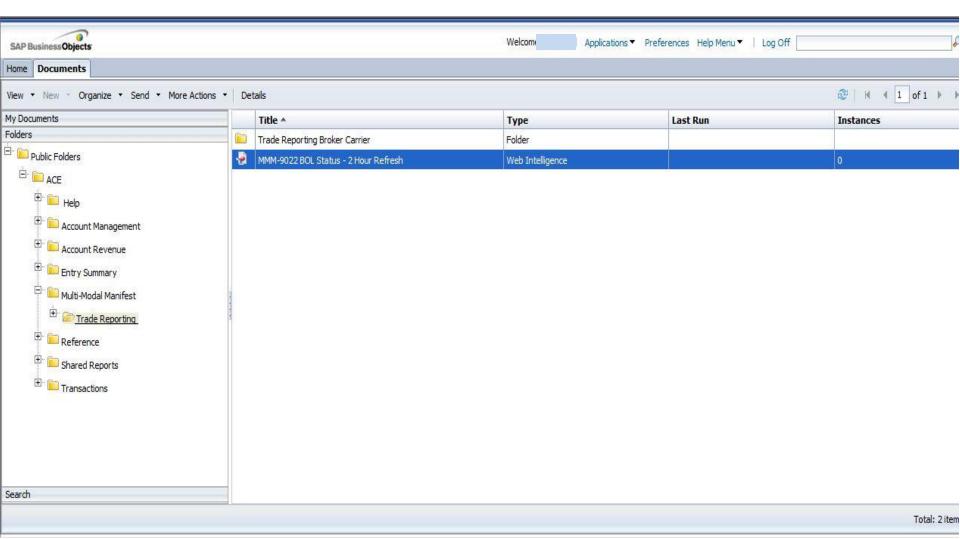
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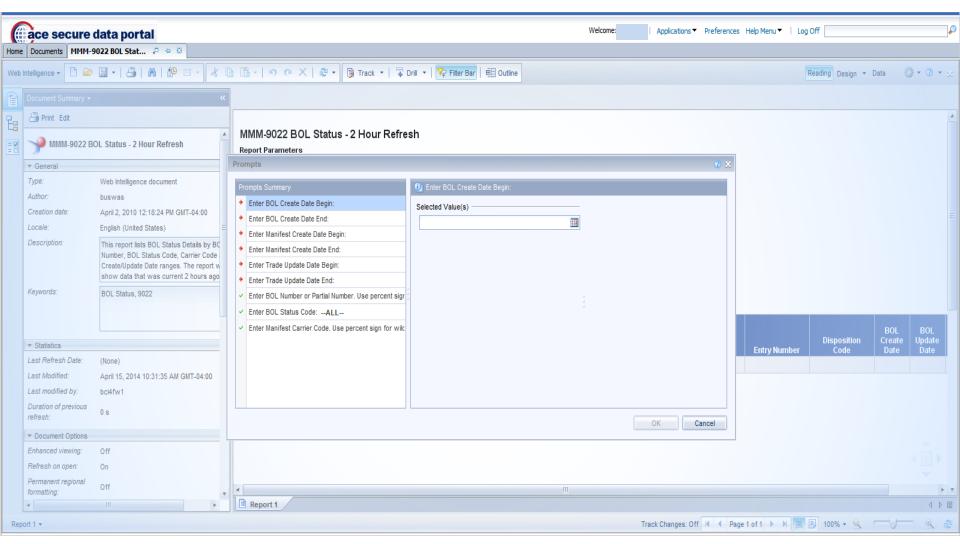
### ACE Reports Running a Standard Report







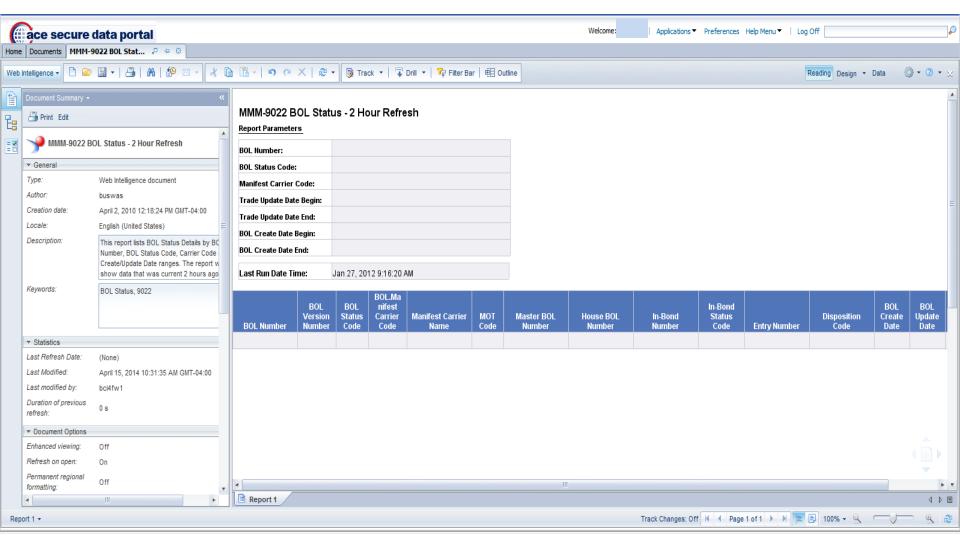
### **ACE Reports Prompts Screen**







### ACE Reports MMM-9022 BOL Status - 2 Hour Refresh







#### MMM – 9022 BOL Status 2 Hour Refresh Report

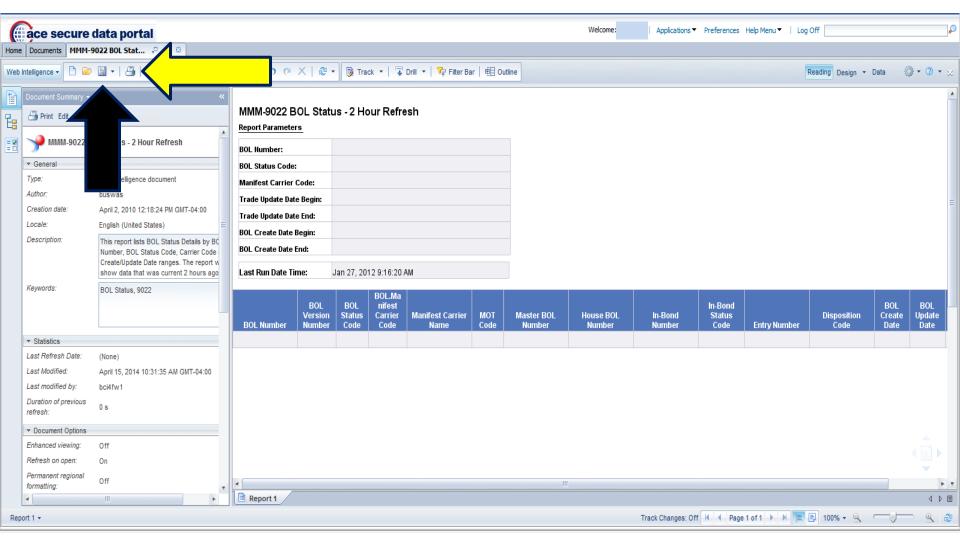
Report Parameters	
BOL Number:	-ALL-
BOL Status Code:	-ALL-
Manifest Carrier Code:	-ALL-
Trade Update Date Begin:	12/1/2011 12:00:00 AM
Trade Update Date End:	12/7/2011 12:00:00 AM
BOL Create Date Begin:	12/01/2011
BOL Create Date End:	12/7/2011 12:00:00 AM

			Manifest										BOL	Trade
BOL Number	Version Number		Carrier Code	Manifest Carrier Name	MOT Code	Master BOL Number	House BOL Number	In-Bond Number	In-Bond Status Code	Entry Number	Disposition Code	BOL Create Date	Update Date	Update Date
XXXA0023834243	1	OP	XXXA	C&A Test Carrier	10	XXXA0023834243		391672396	ER		1J	12/02/2011	12/02/2011	12/02/2011
XXXA0023834243	1	OP	XXXA	C&A Test Carrier	10	XXXA0023834243		391672396	ER		69	12/02/2011	12/02/2011	12/02/2011
XXXA0023842253	1	OP	XXXA	C&A Test Carrier	10	XXXA0023842253					54	12/06/2011	12/06/2011	12/06/2011
XXXA0023842253	1	OP	XXXA	C&A Test Carrier	10	XXXA0023842253					69	12/06/2011	12/06/2011	12/06/2011





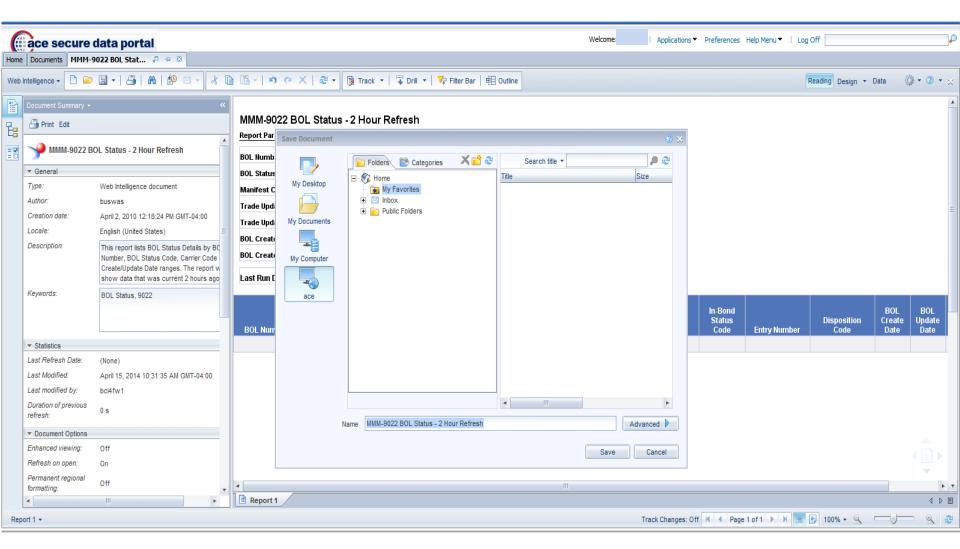
### ACE Reports Saving or Exporting and Printing a Report







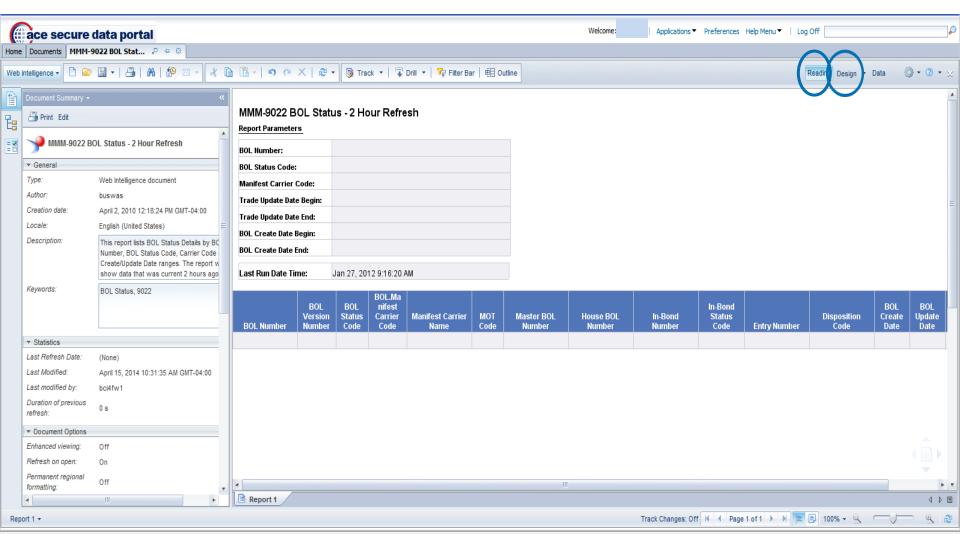
### ACE Reports Save Document Screen







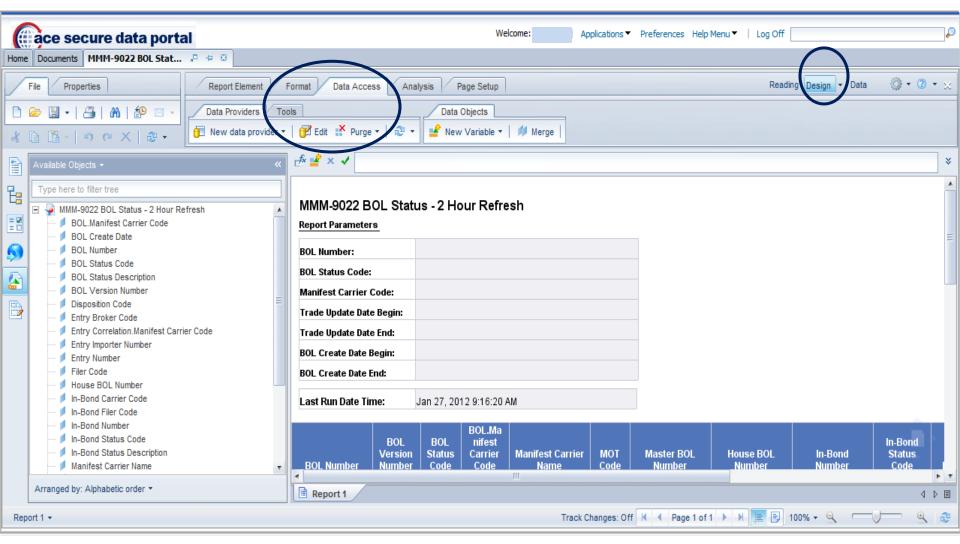
### ACE Reports Modifying a Report from the "Public Folders" panel







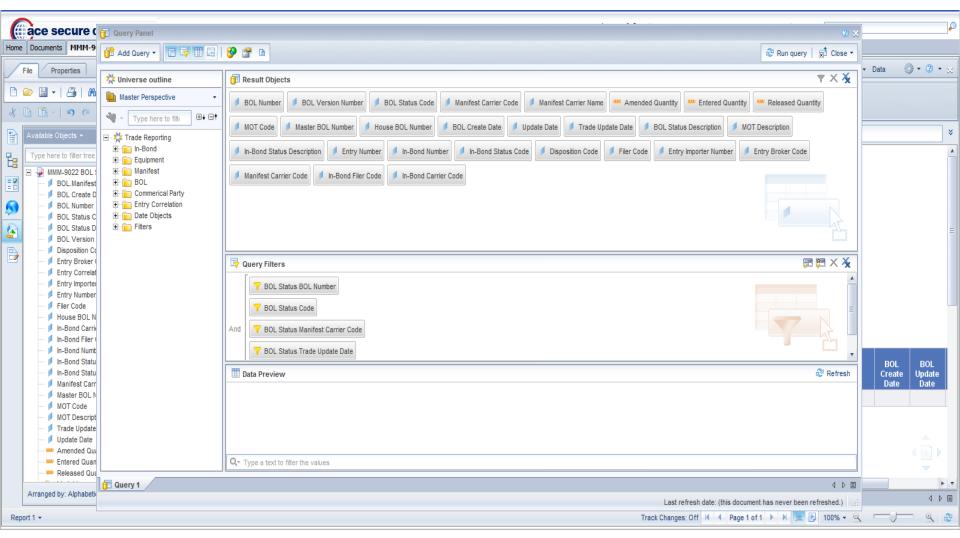
### ACE Reports Switching to "Design" View Mode to Modify a Report







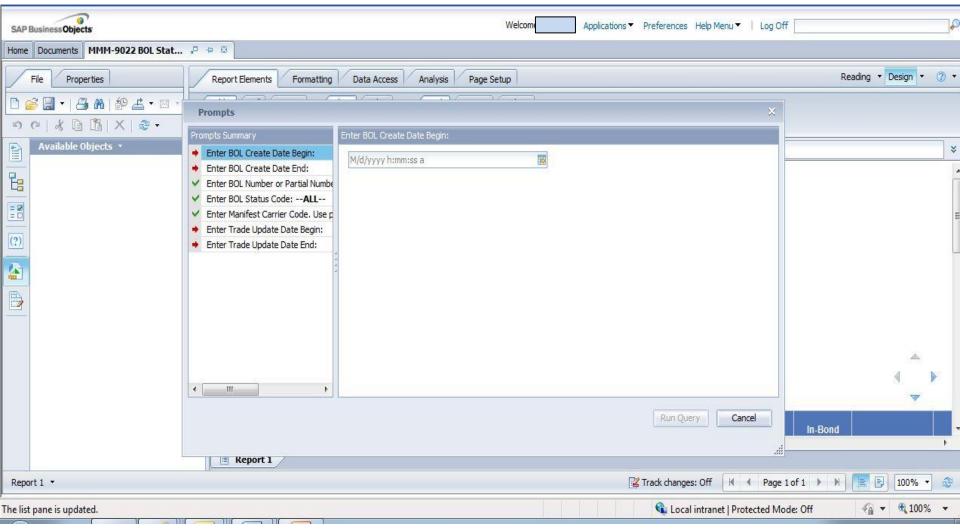
### **ACE Reports**Query Panel







### **ACE Reports Prompts Screen**







#### MMM – 9022 BOL Status 2 Hour Refresh Report

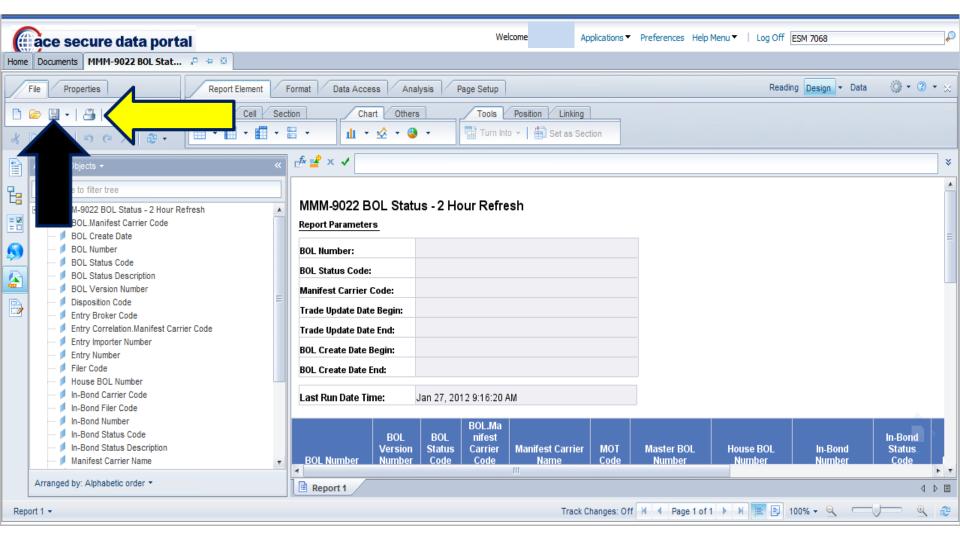
Report Parameters	
BOL Number:	-ALL-
BOL Status Code:	-ALL-
Manifest Carrier Code:	-ALL-
Trade Update Date Begin:	12/1/2011 12:00:00 AM
Trade Update Date End:	12/7/2011 12:00:00 AM
BOL Create Date Begin:	12/01/2011
BOL Create Date End:	12/7/2011 12:00:00 AM

			Manifest Carrier		MOT	Master BOL			In-Bond			BOL Create	BOL Update	Trade Update
BOL Number	Number				Code		House BOL Number	In-Bond Numbe	er Status Code	Entry Number	Disposition Code	Date	Date	Date
XXXA0023834243	1	1 OP	XXXA	C&A Test Carrier	10	XXXA0023834243	/	391672396	ER		1J	12/02/2011	12/02/2011	12/02/2011
XXXA0023834243	1	1 OP	XXXA	C&A Test Carrier	10	XXXA0023834243	/	391672396	ER		69	12/02/2011	12/02/2011	12/02/2011
XXXA0023842253	1	1 OP	XXXA	C&A Test Carrier	10	XXXA0023842253				)	54	12/06/2011	12/06/2011	12/06/2011
XXXA0023842253	1	1 OP	XXXA	C&A Test Carrier	10	XXXA0023842253				i i	69	12/06/2011	12/06/2011	12/06/2011





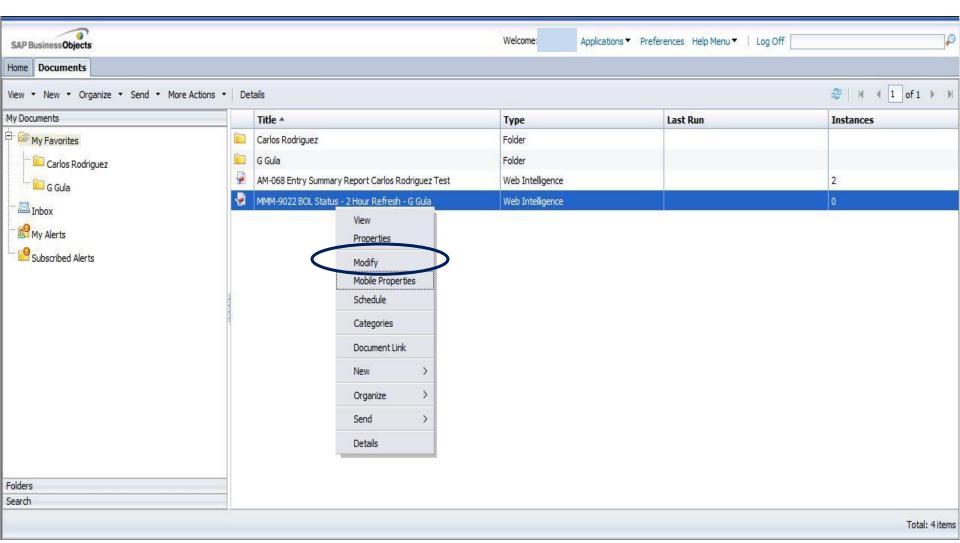
### ACE Reports Saving or Exporting and Printing a Modified Report







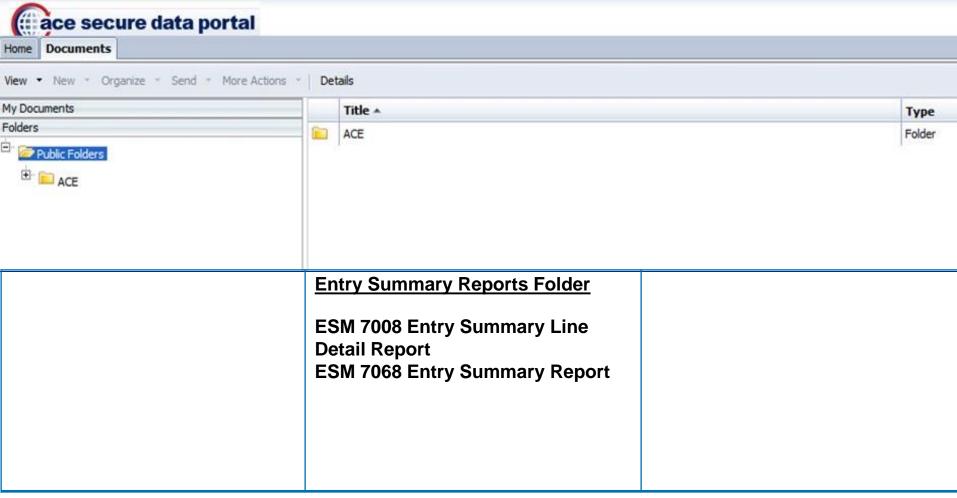
### ACE Reports Modifying a Report from the "My Favorites" Panel







### Adding MPF and HMF Data Objects to ESM 7008 Entry Summary or 7068 Entry Summary Detail Reports



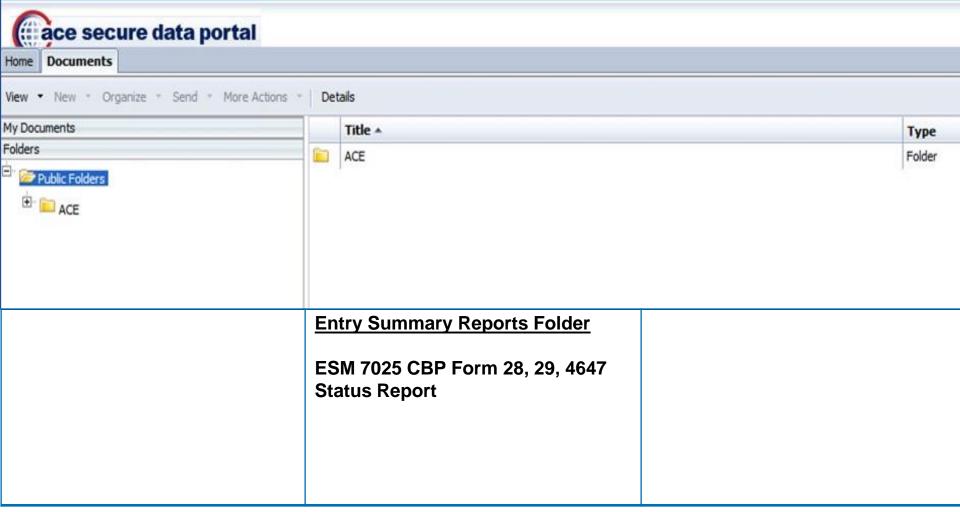
Entry Summary data is refreshed nightly

Periodic Monthly Statement data is refreshed hourly





### Modifying the ESM - 7025 CBP Forms 28, 29, 4647 Report to Include ACS Entry Summaries



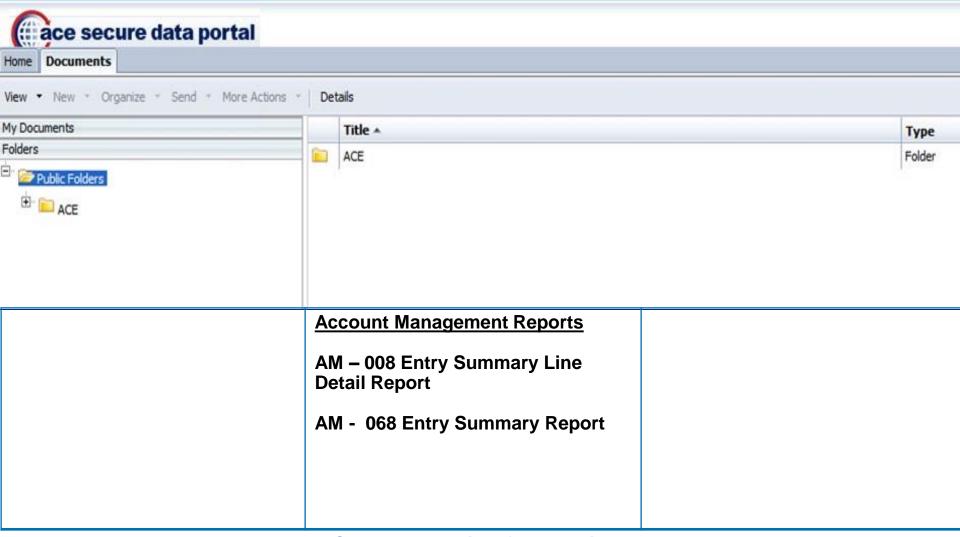
Entry Summary data is refreshed nightly

Periodic Monthly Statement data is refreshed hourly





#### **Using Wildcards and Query Filters**

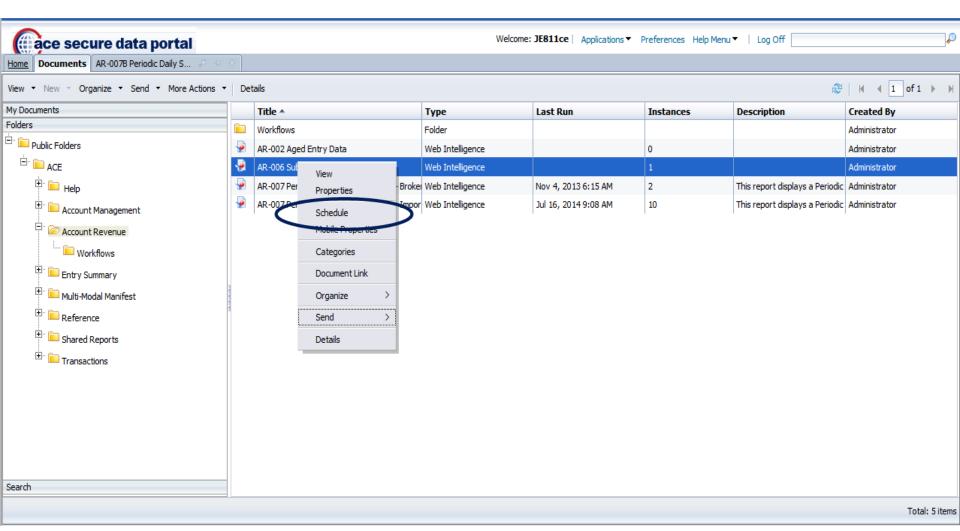


Entry Summary data is refreshed nightly
Periodic Monthly Statement data is refreshed hourly





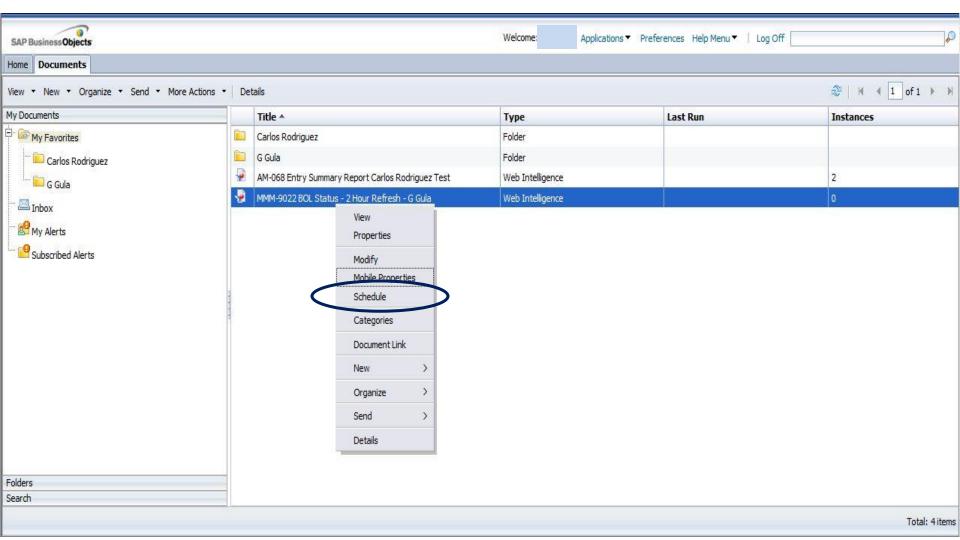
### ACE Reports Scheduling a Report from the "Folders" Panel







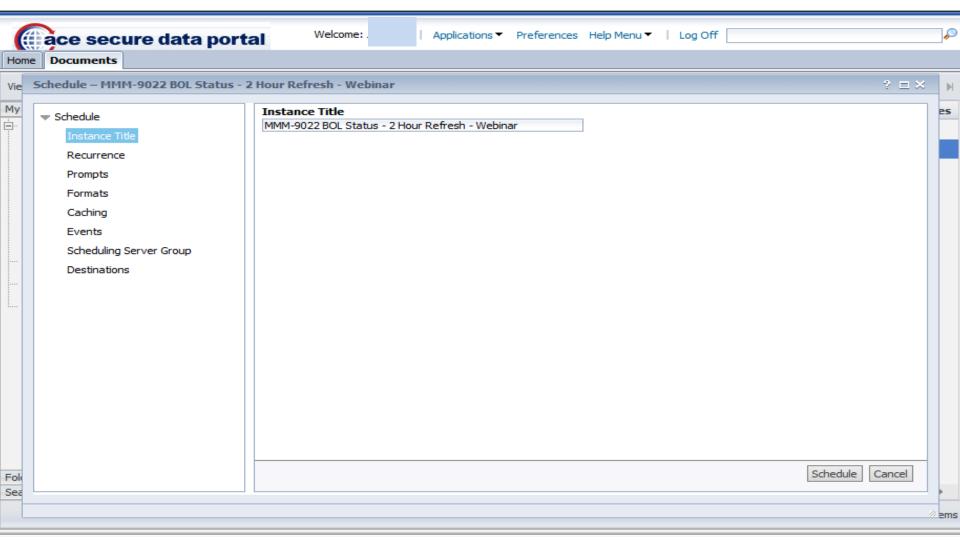
### ACE Reports Scheduling a Report from the "My Favorites" Panel







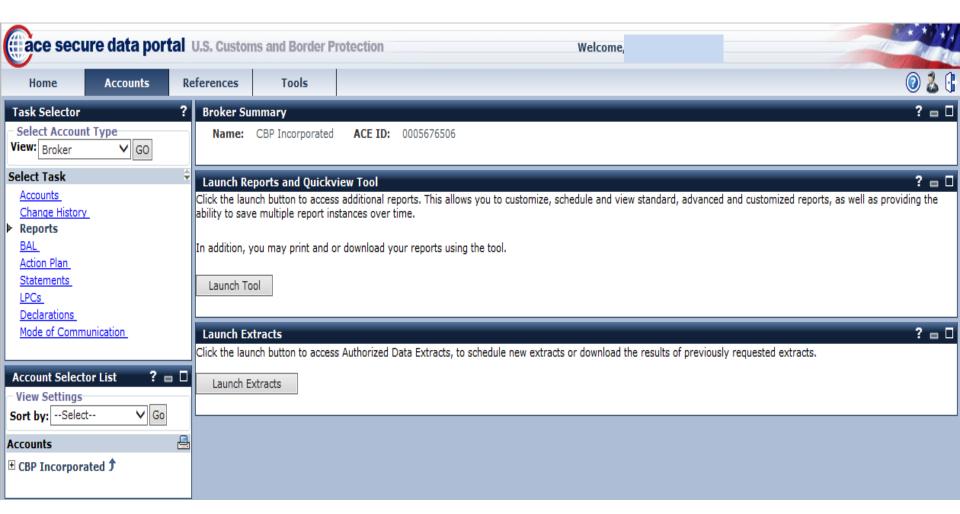
### ACE Reports (Cont'd) Scheduling a Report from the "My Favorites" Panel







### ACE Secure Data Portal Launching Authorized Data Extracts

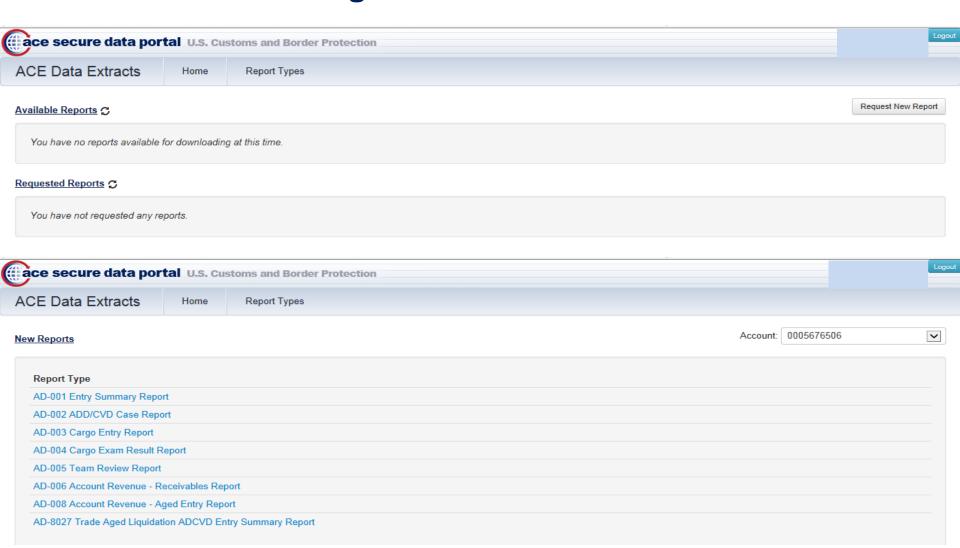






### ACE Secure Data Portal Launching Authorized Data Extracts

(Cont'd)







#### (Cont'd)

### ACE Secure Data Portal Launching Authorized Data Extracts

ace secure data p	ortal U.S. Cus	stoms and Border	r Protection						[
ACE Data Extracts	Home	Report Types							
New Report Request:	AD-001 Entry S	ummary Repor	t						Account: 000567650
* Enter Description for Report									
Include All Brokers	<b>✓</b>			Select from all av	ailable Brokers				
* Include Selected Broker Code(s):	<broker search=""></broker>								
Include All Importers	✓			Select from all av	ailable Importers				
* Include Selected Importer Number(s):	<importer search<="" td=""><td>1&gt;</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></importer>	1>							
Include Entries with no Entry Date:									
* Entry Report Creation Date (Begin):									
* Entry Report Creation Date (End):									
* Entry Report Entry Date (Begin):									
* Entry Report Entry Date (End):									
	Create Report R	Request							





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#### **CBP.gov ACE Reports Training Resources**



- The following ACE Reports training resources are available at CBP.gov
  - Updated ACE Reports User Guide
     <a href="http://www.cbp.gov/sites/default/files/documents/ace\_report\_user.pdf">http://www.cbp.gov/sites/default/files/documents/ace\_report\_user.pdf</a>
  - Updated ACE Data Extracts Quick Reference Guide <a href="http://www.cbp.gov/sites/default/files/documents/ace\_qrg.pdf">http://www.cbp.gov/sites/default/files/documents/ace\_qrg.pdf</a>





## Sign Up for ACE Alerts from the Cargo Systems Messaging Service (CSMS)

What is the Cargo Systems Messaging Service (CSMS)?

- CSMS a subscription-based broadcast message system for users of CBP automated commercial trade systems
- CSMS subscribers will receive email messages with the latest news and information from CBP about ACE and other automated systems
- Messages include information on all commercial systems, including truck e-Manifest, air manifest, rail manifest, ocean manifest, and Automated Broker Interface (ABI)

CSMS offers subscribers two ways to get information:

- 1. Messages e-mailed directly to subscribers
- 2. Messages also stored on a searchable database, accessible via CBP.gov

#### Subscribe for CSMS messages

https://public.govdelivery.com/accounts/USDHSCBP/subscriber/new?pop=t&qsp=938

Visit the CSMS home page to search for messages

http://apps.cbp.gov/csms/csms.asp?display\_page=1





#### **Online ACE Resources**



#### **Complete an ACE Portal Application**

The application to request your free ACE Portal account can be found on CBP.gov

http://www.cbp.gov/sites/default/files/documents/ace\_portal\_app\_2013114.pdf



#### Learn to Use ACE

Access web-based training courses online <a href="http://nemo.cbp.gov/ace\_online">http://nemo.cbp.gov/ace\_online</a>



#### Sign up for ACE Alerts from the Cargo Systems Messaging Service (CSMS)

CSMS is a subscription-based broadcast message system for users of CBP automated commercial trade systems http://apps.cbp.gov/csms/

#### To find additional information and resources, visit the ACE Home Page <a href="https://www.cbp.gov/ace">www.cbp.gov/ace</a>

- CBP Automated Systems
- Training and Reference Guides
- Getting Started with ACE
- Technical Documentation





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# **Question and Answer Session**

If you have a question at this time, please type it into the Q&A pod. We will attempt to answer as many questions as we can in the time available.

For more information, visit our Frequently Asked Questions page: <a href="http://www.cbp.gov/trade/automated/ace-faq">http://www.cbp.gov/trade/automated/ace-faq</a>



